

Attention Shareholders/Homeowners

IMPORTANT BILLING CHANGES

We are now working with **ClickPay** in processing monthly payments made online and through our Auto-Debit program. Please review the following important changes, as they may affect the way you make payments.

Change to Our Auto-Debit Program

Please note that we have moved our Auto-Debit program over to **ClickPay**. If you are an existing participant, **there is no action required on your part and this change has not disrupted payments set up through this program.** Your payments will continue to be withdrawn automatically, but will now show on your bank statement as your property name.

If you would like to edit or update your automatic payments, please contact **ClickPay** below and have your account number available for reference.

Introducing a New Way to Pay Online

We are happy to provide shareholders/homeowners with a new and more convenient way to make monthly payments online through our new provider, **ClickPay**. As the new and **preferred way** of accepting payments, we invite you to sign up and begin making automatic or one-time payments by e-Check (ACH) from your bank for **FREE** or by all major credit cards for a fee.

Important: Please note that as of 06/15/16, we are no longer accepting payments made through our existing online portal. Accounts will be securely deactivated and shareholders/homeowners will be required to create an account with **ClickPay** in order to continue making payments online:

www.ClickPay.com/Einsidler

- ① Click **Register** and create your online profile with **ClickPay**
- ② **Link Your Unit** using the account number found on your monthly statement
- ③ Add your preferred **Payment Option** (e-Check for **FREE** or Credit Card for a fee)
- ④ Set up **Automatic Payments** or click **Pay Now** to make one-time monthly payments



For help with your account or setting up payments online, please contact **ClickPay** online at www.clickpay.com/help, email support@clickpay.com or call **1.800.533.7901 (opt. 1)**.

Thank you for your attention to this matter,
Einsidler Management, Inc.