



# Einsidler Management, Inc.

## Certificate of Liability Requirements

Visit <https://www.einsidler.com/alterations> for general information on what may be required PRIOR to making any alterations or renovations to your Co-op or Condo.

### The Certificate of Liability Insurance Must Be Completed as Follows:

#### 1. Certificate Holder

Full Name of Apartment Owner  
Street Address - Apt.#  
City, State, Zip Code

#### 2. Description of Operations/Locations/Vehicles:

Name of Property and Einsidler Management, Inc.

#### 3. Workers Compensation and Employers Liability (Or, leave this section blank and send proof of worker's compensation from New York State):

Full Name of Apartment Owner (Policy Holder)  
Name of the Property and Einsidler Management, Inc. (Certificate Holder)  
Street Address - Apt.#  
City, State, Zip Code

#### 4. Description of Operations/Locations/Vehicles:

"Association &/or Einsidler Management, Inc. are included as additional insured on the commercial general liability when required by written contract or agreement."

**If applicable**, submit copies of **ALL** contractor's, plumber's and electrician's licenses (that will be working on site) issued by your Town or local municipality along with any other applications and/or permits.

**Please note:** If any paperwork is incorrect or there are required parts missing in your alteration application to the board it will delay the approval time. Do not schedule any alterations or renovations until you receive written approval.

**Questions? If so, please contact management.**

### Contact Us

#### Address

535 Broadhollow Road  
Suite A-15  
Melville, NY 11747

#### Office

631.293.2997  
718.233.1390

#### Emergencies

1.800.684.4055

#### Website

<https://www.einsidler.com>

#### Fax

631.293.2996

#### Facebook

@EinsidlerManagement